



## Offset File Specifications for Draftex Corporation

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### **Artwork specifications**

Draftex Corporation accepts files from all major Mac OS and Windows applications that conform to the following specifications:

We can accept files from the following applications:

- Windows
- Adobe Illustrator
- CorelDraw (version 10 and above)
- Adobe Photoshop
- QuarkXpress
- Adobe Indesign

### **We support various transfer methods:**

- Floppy Disk
- Iomega Zip
- E-mail
- File Transfer Protocol
- CD-Rom ISO9660
- CD-Rom HFS
- DVD-Rom

Removable media will be sent back separately from your printed artwork for security reasons. Please include a colour or a black and white proof of the job as a reference to layout.

### **We require document page sizes to be as listed.**

BC – 54 x 89mm	DL – 103 x 148mm	A7 – 74 x 103 mm
A6 – 103 x 148mm	A5 - 148 x 210mm	A4 – 210 x 297mm
A3 – 297 x 420mm	A2 – 420 x 594mm	A1 – 594 x 840mm

### **Envelope Sizes**

DL – 110 x 220mm	DL+ - 120 x 235mm
C5 – 162 x 229mm	C4 – 229 x 324mm

If you are unable to meet these criteria Draftex can assist you. Additional charges may apply.

- Please make sure that 2mm bleed is placed on your artwork where needed, with artwork being placed 1 – up on a single page document.
- Where possible please convert your text to paths, curves or outlines.
- Please remember to supply us with all the relevant files, including linked items, for output (e.g. fonts and graphics). If you have any other files in your chosen transfer media besides the files you want us to use, please clearly mark the files, which are intended for output.
- All images must be saved in CMYK at 300dpi (120dpcm).
- Make sure all colours are nominated correctly for spot colour printing and is relevant to the job you are submitting.
- If you are sending your files through e-mail, please make sure that you have clearly marked somewhere in the message who the e-mail is intended for. Also let us know what files are attached and for what product.
- If delivery is urgent, please check your deadline is achievable.